# Jefferson School District

Official Minutes of the Regular Meeting
Of the Board of Trustees
December 17, 2019

Present: Pete Carlson, President; Debbie Wingo, Vice President; Phil Raya, Clerk; Brian Jackman, Member; Dan Wells, Member; Jim Bridges, Superintendent

In attendance: Dena Whittington, Chief Business Officer; Nancie Castro, Director of Human Resources and Curriculum; Angelica Thomas, Director of Special Education; Sarah Steen, Curriculum Coordinator; Emily Stroup, Alyssa Wooten, Christina Orsi, Principals; Celli Coeville, Administrative Assistant

I. OPEN SESSION

a. Call to Order at 5:45 PM

b. Roll Call to Establish Quorum – all members were present

c. Approval of Change to Agenda- the agenda was amended to include the addition of an anonymous $10,000 donation to Monticello School on item 4.6 under Consent

d. Public Hearing

MSA (Wells/Jackman) – Approve the amended Agenda with the addition of a $10,000 anonymous donation added to item 4.6 under Consent

Ayes – 5 Nays – 0 Absent – 0 Abstain – 0
Carlson, Jackman,
Raya, Wingo, Wells

e. Closed Session Adjourn to Closed Session for the purpose of discussing matters expressly authorized by Government Codes 3549.1, 54956.7, 54956.8, 54956.9, 54956.95,54957, 54957.8, Education Codes 49079(c), 48912, 48918

f. ADJOURN TO CLOSED SESSION

II. RETURN TO OPEN SESSION – 6:31 PM

Welcome from Board President Mr. Carlson
Pledge of Allegiance

**Reorganization of the Board of Trustees**:

MSA (Carlson/Wells) nominate Debbie Wingo as Board President

Ayes – 5 Nays – 0 Absent – 0 Abstain – 0
Carlson, Jackman,
Raya, Wingo, Wells

Mrs. Wingo appointed Mr. Raya as Vice President and Mr. Wells as Clerk.

2020 Committee Representatives are as follows:

| | |
|---|---|
| TAPFFA | Mrs. Wingo and Mr. Jackman |
| County School Boards Association | Mr. Raya |
| Tracy Little League | Mr. Carlson and Mr. Jackman |
| Technology | Mr. Wells and Mr. Jackman |
| Tracy Parks and Recreation | Mr. Carlson |

Superintendent's Report – Dr. Bridges reported that the Tom Hawkins Administrative Building should be finished by the time that we get back from the break. The team is partially moved into the new space and they will all move in after the Winter Break. Dr. Bridges provided an update on the Franklyn Cole School. Surland is starting a new phase of homes in Ellis and the area near the new school is now paved. The District is working with Surland and Shell Oil as there is a small portion of the site that needs to be remediated. We currently have 103 students from the Ellis development.

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New renderings of the Corral Hollow Elementary School were shared with the Board and the audience. Dr. Bridges wished everyone a Happy Holidays and thanked Mr. Carlson for serving as the Board President for the past year.

MSA (Wells/Wingo) - Approved certificated employee #'s 11971, 11972, 11973, 11974, 11975. Approved classified employee #'s 11976, 11977, 11978, 11979, 11980, 11981, and 11982.
Ayes – 5 Nays – 0 Absent – 0 Abstain – 0
Carlson, Jackman,
Raya, Wingo, Wells

The Board voted in closed session to suspend a classified employee for three days without pay. The roll call vote was:

Ayes: Mrs. Wingo, Mr. Carlson, Mr. Wells, Mr. Jackman, Mr. Raya
Nays: 0
Absent: 0
Abstain: 0

III. PUBLIC HEARING – No comments from the public

IV. APPROVAL OF THE CONSENT AGENDA
4.1 Minutes – Regular Board Meeting November 12, 2019
4.2 Warrants – November 2019
4.3 Financials – November 2019
4.4 Agreement for Consulting Services, School Services of California
4.5 Surplus
4.6 Donations
MSA (Jackman/Raya) approve the consent agenda with above noted amendment as presented
Ayes – 5 Nays – 0 Absent – 0 Abstain – 0
Carlson, Jackman
Raya, Wingo, Wells

V. EDUCATIONAL SERVICES
5.1 Student Body Reports –

Tom Hawkins School - Tom Hawkins School's ASB President reported. Last month Hawkins had an amazing College Week and rally. The students played "A Minute to Win it" and they showed tons of spirit. The Trimester One awards assembly was held for students to be recognized in the areas of attendance, academics and citizenship. On December 7th the Vendor Fair was held. Tomorrow and Thursday the annual Winter Programs will be held. The band has been practicing very hard for the programs. This Friday will be a favorite spirit day, Pajama Day. When we return from the break January 17th will be a busy day as there will be "Dudes and Donuts" in the morning, a Cultural Day on campus and a TK – 4th grade Fun Friday after school. The ASB President wished the Board and the audience Happy Holidays.

Jefferson School – The ASB President of Jefferson School shared the events from her site. Last month Jefferson held their annual Turkey Trot and it was a great success. After students returned from Thanksgiving Break they had a Green & Gold Spirit Day. This Thursday Jefferson will have its annual Winter performance and this Friday will be Pajama Day. Jefferson has begun collecting items for Brighter Christmas. Next month Jefferson will have their second rally of the year, a Food Rally where people can dress up as food or wear a food company logo on their clothing. The ASB President wished everyone Happy Holidays and a Happy New Year.

Anthony Traina School – Anthony Traina School's ASB President was unavailable as Anthony Traina School is having their Winter Program this evening.

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Monticello School – Monticello School's ASB President reported on the news from her site. Monticello finished their Brighter Christmas which ran from November 18th through December 13th. They collected many canned foods items that will be given to families in need. Monticello had a planned fire drill that was successful and every single student did what they were supposed to do. Winter Programs were held on December 10th and 11th and the students did a great job teaching the audience the songs and movements. The 4th graders even played Jingle Bells on their recorders. On December 11th – 13th, the 4th grade had an in-house field trip, Walk Through California, which was a journey through time in the state of California. This Friday the upcoming spirit day is Pajama Day.

5.2 2019 California School Dashboard Data – Sarah Steen spoke about the California Dashboard and reviewed updates, changes and student performance from the 2019 California Dashboard data that went live last week. The California Dashboard is also called "The Dashboard" and it consists of six state measures and five local measures that are used to determine the District's performance. The data is updated every December. Some of the new changes this year are the English Learner Progress Indicator, the Suspension Rate Indicator and the Three-by-Five Grids. Ms. Steen shared the local indicators on our dashboard and the District has met all of the standards. The state measures were also shared and there is a performance color is for every measure. Each performance color looks at the current year and prior year data. In English Language Arts the District is 13 points above standard. The difference between the current year minus the prior year is 0.8 which puts us in a "maintain" status and our performance color is green. In Academic Mathematics the District is 12.9 points below standard and the performance color is yellow. Suspension rates, chronic absenteeism and English learner progress were also shared. Dr. Bridges noted that professional development, open source curriculums, workshops, and lesson studies to grade level teams are some of the opportunities that the District is exploring to improve scores.

5.3 Special Education Department Report- Director of Special Education, Angelica Thomas, presented her annual update of the Special Education Department. Ms. Thomas thanked the principals, school staff and her entire team for all of their hard-working, dedicated efforts. She explained that Special Education is a legal obligation for students who qualify under one or more of thirteen different categories. Ms. Thomas noted that a growing disability category is "Other Health Impairment". ADHD or inability to pay attention or be attentive, is one of the largest areas under Other Health Impairment. Ms. Thomas provided a breakdown of the students from past years compared to the current year's students. Special Education starts at age three in Preschool and the number of Preschool students has increased a great deal for the District. Ms. Thomas indicated that the training model has been changed this year to accommodate both the staff who have been here for some time and the newer staff members. The staff has more of a say in what they'd like to receive training for based on what their needs are. There is an increased focus on access to core instruction. Students have to be offered access to their core curriculum at their grade level and have to make "good growth". Ms. Thomas indicated that staffing has been difficult this school year. Some of the next focus goals are communication, collaboration, fiscal responsibility, training and retaining staff.

5.4 Student Enrollment – There was a small amount of movement in enrollment.

VI. PERSONNEL SERVICES

6.1 California State University, Memorandum of Understanding & Agreement to Provide Fieldwork Placements for SLPA Interns- this is a speech and language assistance intern
MSA (Jackman/Raya) approve the California State University, Memorandum of Understanding & Agreement to Provide Fieldwork Placements for SLPA Interns as presented
Ayes – 5 Nays – 0 Absent – 0 Abstain – 0
Carlson, Jackman
Raya, Wingo, Wells

6.2 2019 – 2020 Title 5 Athletic Coach Certification Form -
MSA (Carlson/Wells) approve 2019 – 2020 Title 5 Athletic Coach Certification Form as presented
Ayes – 5 Nays – 0 Absent – 0 Abstain – 0

Carlson, Jackman
Raya, Wingo, Wells

VII. BUSINESS AND FACILTIES

7.1 November 2019 Budget Adjustments -
MSA (Wells/Jackman) approve the November 2019 Budget Adjustments as presented
Ayes – 5 Nays – 0 Absent – 0 Abstain – 0
Carlson, Jackman
Raya, Wingo, Wells

7.2 2019- 2020 First Interim Report - Dena Whittington, Chief Business Officer, reported on the District's first interim information. Ms. Whittington provided a summary of the District revenues. The Local Control Funding Formula (LCFF) funding is $20,226,765 which comes from three sources – state aid, the Education Protection Act and local property taxes. We are lucky that most of the District's funding is unrestricted. The District's largest expenditure is certificated salaries and benefits. Ms. Whittington pointed out we are tracking a lot of categories under the District Reserves. The increase and one-time monies are not in first interim reports as the settlement occurred after October 31st but they will be reflected in Second Interim. The revised budget expenditures have increased from the original adopted budget but the unassigned revised budget is higher as 'fall out' has been identified which has freed up unrestricted funds. Ms. Whittington outlined her next steps. The increased expense from the 2019-2020 collective bargaining agreement will be reflected in the Second Interim report. She will begin salary projections for the 2020-2021 school year beginning in January 2020. Second interim will be presented in March. Ms. Whittington will meet with departments and school sites to have discussions about the 2020-2021 budget in April 2020. Business Services is still working on procedures in their office and at the school sites to improve internal controls.
MSA (Carlson/Raya) approve the 2019 – 2020 First Interim Report as presented
Ayes – 5 Nays – 0 Absent – 0 Abstain – 0
Carlson, Jackman
Raya, Wingo, Wells

7.3 Annual and Five-Year Report of Developer Fees & Capital Facilities Fund –
MSA (Wells/Jackman) approve the Annual and Five-Year Report of Developer Fees & Capital Facilities Fund as presented
Ayes – 5 Nays – 0 Absent – 0 Abstain – 0
Carlson, Jackman
Raya, Wingo, Wells

7.4 Third Amendment – Tracy Hills Mitigation Agreement - Dr. Bridges noted the main change is item 3b, the delivery of the school site. Mr. Souza from Tracy Hills reported that Tracy Hills currently has over 300 homes under construction with 140 homes sold of which 70 are occupied.
MSA (Carlson/Jackman) approve the Agreement the Third Amendment – Tracy Hills Mitigation Report as presented
Ayes – 5 Nays – 0 Absent – 0 Abstain – 0
Carlson, Jackman
Raya, Wingo, Wells

7.5 Out of State Travel for RTI at Work Institute – This trip is for our vice principals in Kentucky to attend the RTI at Work Institute.
MSA (Wells/Carlson) approve Out of State Travel for RTI at Work Institute as presented
Ayes – 5 Nays – 0 Absent – 0 Abstain – 0
Carlson, Jackman
Raya, Wingo, Wells

7.6 2018 – 19 Annual Disclosure Report –

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MSA (Carlson/Raya) accept the 2018 – 19 Annual Disclosure Report as presented
Ayes – 5 Nays – 0 Absent – 0 Abstain – 0
Carlson, Jackman
Raya, Wingo, Wells

VIII. BOARD DISCUSSION AND REPORTS

8.1 Board Meeting Calendar of Regularly Scheduled Meetings, 2020 - 2021
MSA (Raya/Jackman) approve the Board Meeting Calendar of Regularly Scheduled Meetings, 2020 – 2021 as presented
Ayes – 5 Nays – 0 Absent – 0 Abstain – 0
Carlson, Jackman
Raya, Wingo, Wells

8.2 Policy Revision, BP 5123, Promotion/Acceleration/Retention, Consider Adoption as presented
MSA (Wells/Raya) approve BP 5123, Promotion/Acceleration/Retention as presented
Ayes – 5 Nays – 0 Absent – 0 Abstain – 0
Carlson, Jackman
Raya, Wingo, Wells

8.3 Regulation Revision, AR 6145.2, Athletic Competition- Dr. Bridges noted that the main changes have to do with Title IX requirements.
MSA (Wells/Raya) approve AR 6145.2, Athletic Competition as presented
Ayes – 3 Nays – 2 Absent – 0 Abstain – 0
Raya Carlson , Jackman
Wingo, Wells

8.4 Policy Revision, BP/AR 6174, Education for English Learners, Consider Adoption as presented
MSA (Jackman/Carlson) approve Policy Revision, BP/AR 6174, Education for English Learners Prevention as presented
Ayes – 5 Nays – 0 Absent – 0 Abstain – 0
Carlson, Jackman
Raya, Wingo, Wells

8.5 Policy Revision, BP 6179, Supplemental Instruction, Consider Adoption as presented
MSA (Raya/Wells) approve Policy Revision, 6179, Supplemental Instruction, as presented
Ayes – 5 Nays – 0 Absent – 0 Abstain – 0
Carlson, Jackman
Raya, Wingo, Wells

8.6 Items for Next Board Meeting - Classified probation board policy change

ADJOURNMENT – MSA (Carlson/Jackman) 8:05 PM

Respectfully submitted,

James W. Bridges
Secretary to the Board

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